

**APPROVED by**  
General Meeting of Members  
Minutes № 2 dd October 15, 2020

**PROVISION ON AUDITOR**

**Association of producers of solid fuel from wood waste and wood working industries  
“Russian Pellet Union”**

**Moscow  
2020**

## **1. GENERAL TERMS**

- 1.1. The Provision on Auditor of the Association of producers of solid fuel from wood waste and wood working industries “Russian Pellet Union” (hereinafter referred to as Association) was developed according to the Charter of Association, other internal documents of the Association as well as the current legislation of the Russian Federation.
- 1.1. The Auditor controls the financial and economic activity of the Association.

## **2. ORDER OF ELECTION, FUNCTIONS OF AUDITOR**

- 2.1. The Auditor is elected for five years by the General Meeting of Members of Association.
- 2.2. In the course of his activity the Auditor performs the following functions:
  - 2.2.1. he audits the results of the financial and economic activity of the Association for a year;
  - 2.2.2. he demands the documents of the financial and economic activity from the executive bodies of the Association;
  - 2.2.3. he composes a conclusion with the results of the audit of the financial and economic activity that shall contain:
    - a validity confirmation of the data contained in the reports and other financial documents of the Association,
    - information of violations of the accounting procedure and provision of the financial statements established by the legal acts as well as of other violations of legal acts when performing the financial and economic activity.

## **3. PROCEDURE OF AUDITS**

- 3.1. In the course of his activity the Auditor performs the annual and unscheduled audits of the financial and economic activity of the Association. Following the results of the audit the Auditor composes and signs the conclusion.
- 3.2. The data to be included into the conclusion following the results of the audit:
  - 3.2.1. place and time of audit;
  - 3.2.2. body that initiated the audit (if the audit is unscheduled);
  - 3.2.3. validity confirmation of the data contained in the statements and other financial documents of the Association;
  - 3.2.4. description of the revealed violations of the legislation, statutory and regulatory enactments, requirements of the Charter and internal documents of the Association;
  - 3.2.5. people who allowed the specified violations;
  - 3.2.6. links to the statutory regulations, statutory and regulatory enactments, Charter and internal documents of the Association the violation of which was revealed during the audit.
- 3.3. The annual audit of the financial and economic activity of the Association is performed following the results of the annual activity of the Association.
- 3.4. Following the results of the annual audit the Auditor presents the conclusion to the Executive Director of the Association not less than a week before the reporting General Meeting of Members of the Association.
- 3.5. The unscheduled audit of the financial and economic activity of the Association is performed by the Auditor at any time upon his initiative or upon the request of the Executive Director, the Supervisory Board.
- 3.6. Following the results of the unscheduled audit the Auditor presents the conclusion to the body that initiated the audit during a week since the date of its execution.